



Regular Public Meeting Minutes August 6, 2025 9:05am-10:05am

Location: Santa Barbara City College, Wake Campus, Room #2
300 North Turnpike, Santa Barbara CA 93110

I. Call to Order

- a. 9:05am – 10:05am

II. Roll Call & Establishment of Quorum

- a. Members present: Carola Smith, Sarah Cameron, Luis Servin
- b. Quorum established

III. Welcome from Consortium Chair Carola Smith

IV. Public and Entity Comment*

- a. No public or entity comments.

V. Information Items

- a. Consortium Member updates
 - i. Luis announces that the Santa Maria GED Testing Center may be open as soon as the end of the month. He relays that this is a successful collaboration between the local Workforce Development Board and Allan Hancock College to provide GED testing services for the first time in the region.
 - b. Corlei Prieto provides announcements and legislative updates
 - i. She reminds the Consortium of the upcoming CAEP 2025-2026 Budget & Workplan deliverable that it is due in September. She briefly summarizes its purposes and goals.

VI. Consent Items

- a. none

VII. Discussion & Action Items *

* Items that required a vote

a. *CAEP SBAEC 2025-2026 Annual Plan

- i. The Annual Plan is a strategic roadmap designed to align local adult education services with California state goals. It serves as the first-year implementation of the broader **2025–2028 Three-Year Plan**. The primary focus of the 2025–2026 period is on economic mobility, digital literacy, and streamlining student transitions from noncredit to credit programs. Corlei presents the CAEP Annual Plan and reiterates the overarching Consortium’s priorities:

- 1) To support Employment Opportunities
- 2) To support Education Transitions, Transfers, and Pathways to reduce barriers for adult lean

- ii. In addition to the priorities, she also relays SBAEC’s upcoming 2025-2026 strategies identified in the Annual Plan which include:

- 1) Continue to develop new Career Skills Institute curriculum and expand State certifications that support adult learner career and economic advancement
- 2) Redesign the existing School of Extended Learning Student Support Services & Admissions Offices to support student persistence, transfer to higher education programs, career advancement, enrollment growth, and certificate completion
- 3) Continue developing the new noncredit Healthcare Pathway programs to align program initiatives with other CAEP programs
- 4) Increase targeted marketing and outreach services tailored for specific programs and adult populations
- 5) Work with partner agencies to provide wraparound services not currently offered at the district level

- iii. The Consortium members discuss the 2025-2026 Annual Plan.

Gerardo made a motion to approve. Luis seconded.

Vote: Ayes: 3

VIII. Closed Session

- a. 2025-2026 YR 11 CAEP SBAEC Request for Proposal application discussion
 - i. Consortium Chair Carola Smith announces the closed session at 9:28am
 - ii. Consortium Chair Carola Smith opens the meeting to the public at 9:50am
 - iii. Conclusions of the closed session: The Consortium announces that there will be modifications to the upcoming 2025-2026 YR 11 CAEP SBAEC Request for Proposal application to better reflect SBAEC’s goals and new statewide objectives.

IX. Next Regular Public Meeting

- a. September 3, 2025

X. Adjournment

- a. 10:05am